

ST. CLEMENT PRAYER & WORSHIP LENT PLANNING AGENDA
Ash Wednesday thru Easter
January 26, 2026 – 6:30 pm – Dominican Hall

Opening Prayer: *Fr. Dennis offered the Opening Prayer*

INVITED: — *Fr. Dennis Beltre, Jeannine Battaglia, Patty Harms, **Jan Herman, Mary Matzdorf, Mary Petrie, Lulu Torres, **Judy Wilsing, Jan Wirth.** those names in bold were present***

- I. **Collection of Blessed Palms** – *Will begin collecting Blessed Palms Sunday, Feb.8 thru Feb 15 – Collection baskets will be at the back of church.*
- II. **February 15, 2026 – Alleluia Letters:** *Mary & Jeannine will get the Alleluia Letters set up for the children at the end of the 9AM Mass. Will not do this at the 12:15 MASS.*
- III. **Ash Wednesday – February 18 – 12:10 and 5:30 PM Mass**
 - *Presider – Fr. Dennis will preside at both the SC Masses*
 - *Lectors – Jan will solicit readers for the 9AM Mass*
 - *Cantor – Ann Jetzer (9am)*
 - *Ushers – There **WILL BE** a collection.*
 - *Eministers – Two Bread (incl Priest) and two Cups.*
 - *Ash Distributors – Fr. Dennis will do Ash Distribution at both Masses*
 - *Art & Environment – Will get materials from storage on Tuesday morning before Adoration for Wednesday 10AM set up.*
 - **Words for Distribution of Ashes – “Repent & Believe in the Gospel”**
 - **Almsgiving plans (Human Concerns decisions)**
 - *Sheboygan North Food Pantry Collection on March 8/9 and April 12/13*
 - *Need to print suggested items in bulletin and/or on slips of paper. Reverse Food Pantry Slips will be distributed on Mar 1 for return of items on March 8. Will put posters out to assure awareness of Pantry needs.*
 - Three Churches • Two Priests • One Community Collection
 - *Distribute Envelopes and Information Flyer, February 28/March 1 weekend – Collect throughout Lent*
 - *Priests charities: Fr. Nick – SNCP Mission Trip 2026
Fr. Dennis – TBD*
 - **Prayer/formation activities:**
 - **Lenten Booklets:** *Little Black Reflection Books have arrived. Cost per unit is \$1.77 including shipping. Will make signs for Freewill Offering.*
 - **When/How Distribute:** *Will distribute Sunday Feb 15 in the back of church (9AM), and whatever books are left, again on February 22: A Volunteer in the Spanish Community will handle sales of Books. Will recommend a \$2 donation.*
 - **Easter Flowers:** *Flower Envelopes will be put out in March after the Catholic Stewardship Appeal Envelopes are taken out of the pews.*

- **Adult Faith Formation and Soup Supper (4 Tuesdays during Lent)**
 - *Venue: St. Clement Parish & Dominican Hall*
 - *Feb 24, Mar 3, 10, 17 – St. Clement to Host March 10, but Sign Up Genius will allow for volunteers to sign up for soups for any week they are able.*
 - *Sign Up Genius has been posted. Volunteers can sign up for whatever week they are able to bring soups and other meal items. We expect a greater need as on the weeks that Fr. Nick, Dcn Jim, and Jason Kotecki are featured speakers.*
- **Stations of Cross services – in 2026**
 - **Holy Name** *has not been asked to be host for any Stations Services this year, but will be host for the 24 Hours of Adoration in March.*
 - **St. Dominic:** *5:00 PM Monday's of Lent before 5:30 PM Mass*
 - **St. Clement: Stations Through the Eyes of Mary – Sat., March 7 – time 11:00 AM**
 - **Living Stations:** *HS Faith Formation - Sunday, March 15 & Wednesday, March 18 in St. Dominic Church at 7 pm*
 - **St. Clement: Hispanic Community – Friday evenings during Lent at 6PM at St. Clement**
- **Archdiocesan Lenten 12-Hours of Reconciliation**
 - **Thursday, March 26** – 8am – 8pm. *Fr. Dennis will be sure the Hispanic community knows the times a Spanish priest will be available for Confessions.*
 - *St. Peter Claver will host the event.*
 - *Fond du Lac County is Scheduled for Wednesday, March 25*
- **24 Hours of Adoration at Holy Name of Jesus – March 19 | 9am – March 20 | 8am – Mass | Benediction at 9 am – this will be a county-wide offering**
- **Readings: Year A throughout Lent** – *Scrutinies will only be at St. Dominic – Same Year A readings at all parishes, with special prayers weeks 3-5 at St. Dominic for the Scrutinies for the OCIA catechumen.*

IV. HOLY WEEK –

- **Palm Sunday of the Passion of the Lord – March 29** – *We will read the Passion in parts, with the presiding priest doing the part of Jesus at the Altar.*
 - **Palms** – *Blessing of Palms & Procession in Dominican Hall, with procession put and up New York Avenue – weather permitting, otherwise up the stairs from DH. Will have some palms upstairs in the back of church for those who are not able to go to the Hall.*
 - **First Gospel Reading & Blessing of Palms** – *In Dominican Hall. Father will wear mic*
 - **Lectors** – *Lectors will participate in the reading of the passion. If Deacon Jim is at the SC Mass, he will read the part of the Narrator, as well as the petitions.*
 - **Ushers** – *Regular positions, but may need help of an usher with the palms*
 - **Announcements** – *Will need to be at the end of Mass because of the 1st Gospel and Procession with Palms.*
 - **Environment** – *Will do Palm Sunday Environment on Thursday Morning after the 8am Mass*
 - **Procession** – *Regular order of Procession with the Cross – Candles – Lector/Deacon – Priest leading with the people with palms to follow the Priest into church.*
 - **Holy Water Fonts** – *Holy Water Fonts are ONLY empty on Good Friday into Saturday. At Easter Vigil, servers will fill fonts during Sprinkling Rite at HN. At SD & SC, the fonts can be filled on Saturday during preparation/decorating. When Priest places and blesses the Easter Candle, he can also bless the water in all the fonts.*

- **Holy Week Masses/Services/Activities - times & locations:**

Tuesday, March 31: Chrism Mass at Cathedral – All events at St. Clement this day (Adoration, Mass, Reconciliation) will be cancelled so priests can attend the Chrism Mass. Church will be open for prayer from Noon until 5PM.

- **Holy Oils** – Mary P. will secure oils for Sheboygan North Parishes

Thursday, April 2 – Holy Thursday Mass: 6:30 PM (SD); 6:00 PM (SC-Spanish)

- **Presider:** Fr. Nick with Deacon Jim Assisting at SD English Mass
 - Fr. Dennis at SC – Spanish Mass
- **Feet Washing** – Each Parish was asked to provide four individuals for Feet Washing at the Mass at SD.
 - Spanish Community will seek volunteers

For the presentation of the Holy Oils:

- **HN** – Baptism Oil: Will ask Jacob & Shelby Wise with daughter Calliope
- **SC** – Confirmation ???
- **SD** – elderly for Oil of the Sick: Fr. Nick suggest Mike & Jan Wirth / Could also do Kathy & Peter Slesar
 - Spanish Community will seek out volunteers
- **Readings:** Each Parish will provide 1 lector – O.T. & N.T. | Deacon Jim will read Petitions & Gospel
 - Spanish Community will select readers for this Mass – Fr. Dennis will read the part of Jesus
- **Adoration** – all three churches until 10 PM
 - Altar of Repose Location within each church: HN & SC will be at the St Joseph Altar; SD will be in the Rabboni Room.
- **NO Reconciliation** after Mass this year.
- **Environment** – Will work with the Spanish Community to determine who will decorate the altar of Repose at the St. Joseph Altar. Can be set up anytime on Wednesday or Thursday, as no Thursday morning Mass.

Friday, April 3 – Good Friday Services: 12:10 PM (SD); 1:00 PM (HN); 6:00 PM (SC-Sp)

- **Reconciliation:** Fr. Nick will be available for reconciliation after the Service at HN.
- **Rehearsal:** TBD
- **Lectors:** 2 each from Holy Name & St. Clement for the O.T. & N.T. and the parts of the Narrator and Speaker during the Gospel. Fr. Nick will read Jesus
- **Servers:** 3-4 Servers; will see if Aiden Hager can MC
- **EMinisters:** Will need 3 lay bread Ministers (HN-2; SC-1)
- **Cross Bearers:** - Will check with Fr. Nick – Possibly Tom & Dan Jetzer

Spanish Service– Fr. Dennis will work with the Spanish Community to fulfill all of the necessary positions for the Service at 6:00 PM at St. Clement

Saturday, April 4 – Holy Saturday Mass: HN – 8:00 PM (Bilingual)

- *Fr. Nick, Julie, Mary – Meet February 19 to discuss readings, Sacraments, other details & logistics*
- **Readings** - *Will have English and Spanish readings and Bilingual Intercessions*
- **Liturgical ministers** *will come from all three parishes – will connect with schedulers from each church to solicit volunteers for Lector, Servers, & EMinisters - Note: Deacon Jim will be assisting. **There will be 4 Bread and 4 Cup Stations** | with 3 Ordained, that means one lay Bread Minister, and 4 lay cup ministers, plus lay minister to deliver hosts to Choir*
- **Holy Saturday Choir** - *Julie will put an invite out to Beth & Judy for members to participate in the Holy Saturday Choir*
- **Rehearsal** - *Set for 9:00 AM Saturday Morning*
- **Light Social after Mass to Celebrate the new Catholics** – *Will contact Cherie Wadle to organize*
- **Servers:** *Will have 4 Servers and hopefully Aiden Hager will MC for the Mass*
- **Alleluia Banner** – *Will need a volunteer to carry in the Alleluia Banner*

Easter Sunday, April 5: Regular Sunday Mass Times

- **Lectors** – *Regular Lector schedule. DO NOT know which Mass Deacon Jim will assist at. Will advise as soon as schedule is completed.*
- **Sprinkling** - *will have Sprinkling Rite at both Masses*
- **EMinisters** – *Will do 2 cups and 2 Bread at both Masses*
- **Ushers** – *Regular Usher schedule unless extras needed for a potential full-house*
- **Environment** – *Plan to do set up on Saturday Morning.*

Publicizing Mass / Service Times – *Lori B will handle this same as last year – to include the Beacon.*

V. OTHER

- **Lector Workshop for SNCP Ministers of the Word** – *Deacon Jim may be available to lead a Lector workshop for new Lectors, and refresher for current lectors for SNCP. Will continue to pursue.*
- **Ministry Socials** –
 - *February – April: Seton School will do a social after both of the Masses at St. Clement. Now that the Choice application window is open longer, considering doing the social after Easter. Will advise when date is set. School will provide everything. SC just to provide space and table(s).*

VI. FEEDBACK & UPDATES

- **Mass of Hope and Healing** – *Nice Mass, but hard to understand Fr Kenneth. It was recommended that we consider changing the name, as some people came thinking it was the Mass of Anointing (Hope & Healing) and they were expecting to be anointed. Maybe we need to be more specific about the Mass being for those who have lost children. Will relay this message to Kym for consideration.*

VII. Next Meeting / Easter Season – Labor Day:

April 30, 2026 | 6:30 PM | Dominican Hall

Closing Prayer – *Glory Be was prayed to close the meeting*

Adjourned – *8:00 P.M.*